

**North East Derbyshire District Council**

**Licensing Committee**

**25 July 2022**

**Additional Training for Licensing Committee Members**

**Report of the Assistant Director of Governance and Monitoring Officer**

Classification: This report is public

Report By: The Assistant Director of Governance and Monitoring Officer

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**PURPOSE / SUMMARY**

To set out the training and development opportunities for Licensing Committee Members during the 2022-23 municipal year.

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**RECOMMENDATIONS**

- (A) That Committee note the proposed training and development opportunities for Licensing Committee Members during the 2022-23 municipal year;
- (B) That officers, in consultation with the Chair, identify appropriate dates for the specific development events to be held.
- (C) That Members consider individually what additional training they might require to carry out their roles as Licensing Committee Members.
- (D) That Members consider collectively what additional training the Committee as a whole might be appropriate to help it to carry out its responsibilities more effectively.

**IMPLICATIONS**

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**Finance and Risk:** Yes  No

**Details:**

None at this stage

On Behalf of the Section 151 Officer

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**Legal (including Data Protection):** Yes  No

**Details:**

**Staffing:**    Yes         No   
**Details:**

On behalf of the Head of Paid Service

**DECISION INFORMATION**

|  |      |
|--|------|
| <b>Decision Information</b>  |      |
| <b>Is the decision a Key Decision?</b><br>A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:<br><br><b>NEDDC:</b><br><b>Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/></b><br><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i> | No   |
| <b>Is the decision subject to Call-In?</b><br>(Only Key Decisions are subject to Call-In)  | No   |
| <b>District Wards Significantly Affected</b>   | None |
| <b>Consultation:</b><br><b>Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/></b><br><b>SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/></b><br><b>Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></b>   | No   |

|   |
|---|
| <b>Links to Council Plan priorities, including Climate Change, Equalities, and Economics and Health implications.</b> |
| N/A   |

**REPORT DETAILS**

- 1     **Background** *(reasons for bringing the report)*
  - 1.1   To set out the training and development opportunities for Licensing Committee Members and identify possible additional opportunities.

## **2. Details of Proposal or Information**

2.1 The Council's Member Development Working Group has identified three specific strands of training for Licensing Committee Members for the 2022-23 Municipal Year. These are summarised below.

### **Strand One: The role of the Licensing Committees and their Sub-Committees – a refresh.**

2.2 This session would be delivered internally by the relevant Council officers.

2.3 The main goal of the training would be to update Members about the scope and scale of the Council's licensing responsibilities and the role of the General Licensing and Licensing and Gambling Acts Committees in discharging these responsibilities. In particular, the process for granting premises licences and permits, personal licences and driver licences.

2.4 As part of this, the session would update Members about the role of the so-called 'Responsible Authorities' such as the Police and Fire Services as well as the Council's own Environmental Health Service, within the licensing process, for the licensing of alcohol, late night refreshment and regulated entertainment, such as music.

### **Strand Two: Taking Defensible Decisions.**

2.5 This training would be delivered by an external solicitor, specialising in licensing law and practice. The event would explain the factors that Councillors would need to take into account when carrying out their roles and how these can differ between depending on the specific legislation. Some Members attended a session when this was delivered earlier in the year. There was a consensus that it would benefit the Members of the Licensing Committees as a whole.

### **Strand Three: Individual Training**

2.6 All Members of the Council have the opportunity to identify possible training events which would benefit them in carrying out their roles. Any requests from Licensing Committee Members would be considered in this context and, if appropriate would be supported. Similarly, officers would be able to assist by providing them with additional information or identifying relevant online training opportunities.

## **3 Reasons for Recommendation**

3.1 Committee is asked to consider these training opportunities and reflect on whether any further training and development for Licensing Committee Members that would be appropriate.

#### 4 Alternative Options and Reasons for Rejection

4.1 None specific

#### DOCUMENT INFORMATION

| Appendix No   | Title |
|---|-------|
|   | None  |
|   |       |
|   |       |
| <b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers) |       |
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